# Outdoor Dining Application Form

**Email:** outdooruses@cityofnapa.org

**Mailing Address:**
PO Box 660  
Napa, CA 94559

**Planning Division**
1600 First Street  
707.257.9530

## Application Type - check all applicable items
- Outdoor Dining Permit
- Private property (privately owned outdoor space)
- Public property (sidewalks, streets, plazas)
- Other

## Submittal Requirements
This form must be submitted to the Planning Division with the materials identified in the Submittal Requirements handout for Outdoor Dining Permits.

## Site Information - type or print
<table>
<thead>
<tr>
<th>Address(es)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>APN(s)</td>
<td></td>
</tr>
</tbody>
</table>

## Contact Information - type or print

### Applicant*
- Address:  
- City:  
- State:  
- ZIP:  
- Phone:  
- Email:  

### Property Owner*
- Address:  
- City:  
- State:  
- ZIP:  
- Phone:  
- Email:  

## Conditions of Application
1. All materials and representations submitted in conjunction with this form shall be considered a part of this application.
2. **Indemnification.** The Applicant(s) agree(s) to defend, indemnify and hold the City, its agents, officers, and employees harmless from any claim, action or proceeding to attack, set aside, void or annul an approval of the City concerning the project.

   *I have read and agree with all of the above. The above information and attached documents are true and correct to the best of my knowledge.*

   - Applicant:  
   - Date:  

   - Property Owner:  
   - Date:  

   - Property Owner:  
   - Date:  

*All property owners holding a title interest must sign the application form. If there are more than two, list name, address, phone number, and signature on a separate sheet.*

## Contact Information Instructions

*An “Applicant” is any person, firm, partnership, association, joint venture, corporation or any entity, combination of entities or consortium who seeks approval of a City permit or other Project entitlement for the use of property.*

CONTINUED ON PAGE 2
The Applicant shall be the primary billing contact for all processing and development fees associated with the application. The Applicant may additionally identify an “Authorized Agent.” An Authorized Agent is any person, firm, partnership, association, joint venture, corporation or any entity, combination of entities or consortium authorized by the Applicant to represent and act on behalf of the Applicant. If identified in this application, the Authorized Agent shall receive all written correspondence from the City regarding the application and any hearings or proceedings scheduled before the Planning Commission, City Council or other appointive City Boards and Commissions, but shall not be responsible for the payment of development or processing fees.

The “Property Owner” of property means a person, persons or corporation holding fee title to the real property within the City as shown on the most recent assessor’s roll in the County of Napa upon which the Project is proposed. Property Owner and Applicant may be the same person or legal entity, or may be different. For example, in the case of a person or entity holding an option on the land, or other contractual relationship with the property owner, the fee owner(s) of the property would be the Property Owner, and the person or entity seeking the approvals or permits and holding an option to purchase the property would be the Applicant. If Applicant and Property Owner are the same person or entity, please enter “Same as Applicant” in the area provided for Property Owner information. In the event that Applicant and Property Owner are different, all Property Owners must sign on the following page to authorize the Applicant to file an Application for the City permit or Project entitlement on his or her property.

Planning Division Use Only

| Project Number | ______________________________ |
| Project Name   | ______________________________ |
| Project Planner| ______________________________ |