



City of Napa
COVID-19 Microenterprise Assistance Grant Program

Frequently Asked Questions

1. What is a Microenterprise?

A microenterprise is a small business with 5 or less employees, including the business owner(s).

2. How do I apply?

The City of Napa is accepting applications for the COVID-19 Microenterprise Assistance Grant Program through an online platform called Neighborly:

<https://portal.neighborlysoftware.com/NAPACA/Participant>

3. Can I only apply online?

No, if you are in need of a PDF application, one can be made available upon request. If further assistance is needed for this, please e-mail businessgrants@cityofnapa.org.

4. How do I know if I meet the income eligibility requirement?

Income eligibility requirements are based on household size. Please refer to this chart to better understand if your family income meets the requirement. Applicants will be asked more detailed questions in the application.

Household Size	1	2	3	4	5	6	7	8
Income	\$60,100	\$68,650	\$77,250	\$85,800	\$92,700	\$99,500	\$106,400	\$113,300

5. What does Duplication of Benefits mean?

Duplication of Benefits essentially means “double dipping.” CDBG, our funding source for this program, has strict requirements on this. As such, applicants will be asked if the items they are seeking reimbursement for (the funding request) has been funded through other programs.

6. If I received financial assistance from other programs such as EIDL, PPP, state or local grant or loan programs, can I still apply?

Yes, as long as the funds from these programs were not utilized to pay for the items you are seeking reimbursement for under this program.

7. I have an in-home business, can I apply?

Yes. If you have an in-home business such as a childcare business or other business, you can apply.

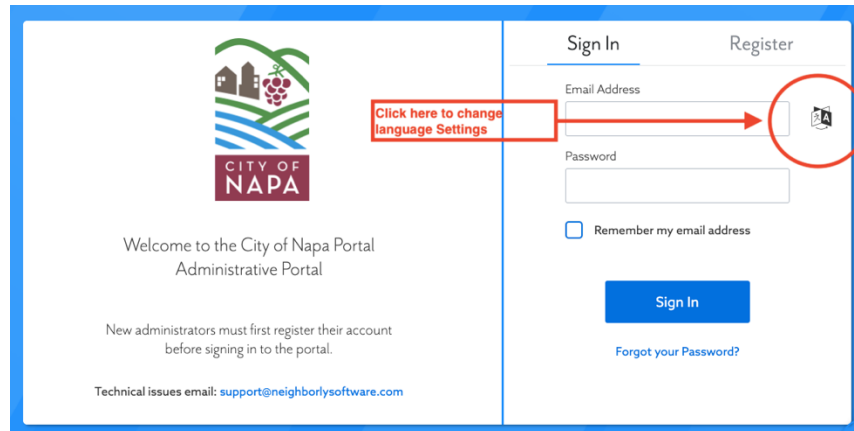


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8. How do I change language settings within Neighborly, the online application platform for this program?

Adjust the language preferences for this application within Neighborly by choosing your language settings on the sign in page (Participant Portal):



Here you will be able to change your language settings to either English, Spanish, or French:

