**GENERATOR AND TRANSFER SWITCH INSTALLATION CHECKLIST**

Community Development Department
Building Division
1600 First St., PO Box 650
Napa, CA 94559-0660

*Information provided must meet the requirements of the 2019 California codes (CEC, CRC, CBC, CFC)*

Provide three sets of the plan with two copies only of manufacturer specs & installation guides.

1. **Cover Sheet:**
   - Project scope and description
   - Project name, address and phone number
   - Designers name, address and phone number
   - Sheet index indicating & legend of symbols
   - Current Code Cycle shown (2019 CBC/CRC)

2. **Site Plan - see Sample Site Plan for all requirements, in addition to the requirements we need to see:**
   - Showing building footprint with locations of equipment on or within the building
   - Property line setback from equipment
   - Exhaust from equipment must be a min. of 5' to operable windows, building, vents etc
   - Maximum decibel level from unit to property lines per Planning/Zoning.
   - Location of all the proposed and existing electrical equipment including PG&E service entrance

3. **Electrical Plan:**
   - Wiring diagram of the proposed generator system including housekeeping pad (dimensions – Length x Width (min 6” around perimeter of unit) x Thickness), generator w/kW, transfer switch w/loads selected into a sub-panel or self-contained unit, sub-panel amperage, main panel amperage, grounding & bonding, conduit sizes, wire sizes and run lengths

4. **Manufacturer specs and installation guides:**
   - Securing/ mounting method.
   - Clearances.
   - Unit dimensions.
   - Grounding and Bonding of equipment.
   - Generator Kw.

5. **Fire Safety Requirements will be verified during field inspection:**
   - Conduit/circuit labeling: Reflective, weather resistant and suitable for the environment. All letters capitalized with a minimum height of 3/8” white on red background.
   - Content: Contain the words “WARNING: BACKUP POWER SOURCE.”
   - Main Service disconnect and sub-panel: Labeling to be placed adjacent to main service disconnect in a location clearly visible from the location where the disconnect is operated
   - Interior locations must meet minimum Fire and Building guidelines