



Public Works Department Transportation Engineering Division

Policy Guidelines for Disabled Person Parking (Blue Curb) in Residential Areas

Adopted by the Traffic Advisory Committee
Last Update on May 10, 2007

INTRODUCTION

A citizen can request a Disabled Person Parking (Blue Curb) in a residential area by contacting TED staff by phone or walk-in and completing a traffic service request (TSR). In an effort to formalize citizen requests and to help the city recover some of the costs associated with the installation of blue curb parking, the TED created policy guidelines regarding disabled persons parking in residential areas. The process involves the citizen completing a new form (DP-1) to document their status as a disabled person and TED staff verification of the existing parking situation. Included in the guidelines are fees covering material cost and an annual renewal of the parking space by the applicant.

GENERAL PROCEDURES

The overall procedures for processing a request for a Disabled Person Parking (Blue Curb) in a residential area:

1. Citizen requests for a Disabled Persons' Parking (blue curb) in residential areas shall be submitted by completing a DP-1 form to the Traffic Engineering Department (TED). The TED will approve the request based on the criteria below.
2. Notices of the request will be sent to property owners and residents on both sides of the street within 150 feet of the subject property, and a notice will also be posted on the subject property at least 10 calendar days prior to the approval of the request. The notices shall describe the request, and will provide the date, time, and location for citizens to discuss the request with the TED.
3. In evaluating the request, the TED shall consider whether the applicant has demonstrated that their need for a dedicated blue curb parking space outweighs the preservation of such a parking space intended for public use. The criteria for evaluating the request shall include:
 - 3.1. Proof of disabled persons' status including all of the following items:
 - Current valid DMV Disabled Persons' Parking placard
 - Current valid DMV vehicle registration documents showing the vehicles' registered address matches the requested location.
 - Current valid California Driver's License showing permanent residence matches the requested location.

- Explanation of any discrepancies of items above.
- 3.2. Inadequate on-site parking at disabled person's residence
 - 3.3. Lack of reasonable parking alternatives
 - 3.4. Current parking conditions in the neighborhood including one of the following items:
 - Parking survey
 - Photos taken during various days and times
 - 3.5. Any other information deemed necessary by the TED.
4. After the TED finds the request for Disabled Persons' Parking is appropriate, a Traffic Work Order for the installation of a blue curb at the requested location will be issued by the TED in accordance with all of the following conditions:
 - 4.1. Applicant must bear the cost of labor and materials including painting, signage, and the repainting the parking space by remitting fee payment at the time of the application request.
 - 4.2. Applicant must demonstrate a continued need for the blue curb on an annual basis and agrees to pay the annual maintenance cost for the blue curb by providing City staff with a copy of a current valid DMV Disabled Persons' Parking placard and remitting fee payment at the time of renewal.
 - 4.3. If the applicant is no longer eligible for a current valid DMV Disabled Persons' Parking placard, the permit shall lapse and the blue curb will be painted out by City staff after notification by TED.
 - 4.4. Only a vehicle that is driven by a disabled person or with a disabled person as a passenger, that is also displaying a current valid DMV Disabled Persons' Parking placard may use the blue curb.
 - 4.5. Any vehicle that is driven by a disabled person or with a disabled person as a passenger, that is also displaying a current valid DMV Disabled Persons' Parking placard may use the blue curb.
 5. The City shall maintain a list of disabled persons' parking approvals and the date on which it was granted to help ensure the annual renewal process.
 6. If the request is denied by the TED, a formal appeal by the citizen can be brought to the Traffic Advisory Committee (TAC) for consideration. The TAC shall use the criteria listed in Item #3 as a basis for approval.