



## Community Development, Building Division

### Deferred Submittal Request

This form shall be utilized to indicate specific areas of a construction project that are intended to be submitted for review and approval at a later date. **All deferred submittals must be approved by the Chief Building Official prior to building permit application submittal. A copy of the approved "Deferred Submittal Request" shall be submitted with your application. Allow 14 working days for review and approval of the request.**

#### PROJECT CONTACT INFORMATION:

Primary Contact: \_\_\_\_\_ Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please assure that the deferred submittal documents have been reviewed by the Architect or Engineer of record. The Architect/Engineer of record is responsible for designing the points of contact of the components on the structure, designing the support structure at the points of contact for gravity and lateral forces from the components, and verifying that all interactions (deflection compatibility, drift compatibility, vertical and lateral loads, etc.) are adequately addressed in conformance with the current engineering practices and the California Building Standards Code. Detailed performance specifications and/or loading criteria for the deferred submittal components must be included on the drawings or in the specifications. The drawings shall have a notation indicating that the deferred submittal documents have been reviewed by the Architect or Engineer of record, and that they have been found to be in general conformance with the design of the building. Deferred submittal documents and drawings shall be submitted and approved prior to the construction/installation of the deferred item. A stop work order will be issued if any unimproved work proceeds. **Only Items Marked Approved Below Will Be Authorized For Deferred Submittal.**

Deferred Item	Valuation	Submittal shall be made no later than as indicated below	Approved

By signing below, I acknowledge that the deferred submittal items listed above are subject to separate approval at the time of submittal, and are **subject to additional plan review fees based on an hourly rate**. I further understand that it is my responsibility to ensure the submittal items are provided to the City of Napa Building Division.

Primary Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_