



SPECIAL EVENT SIGN PERMIT

Application & Submittal Requirements

Mailing Address:
PO Box 660
Napa, CA 94559

Planning Division
1600 First Street
707.257.9530

Please type or print

BUSINESS INFORMATION

BUSSINESS NAME: _____

CONTACT NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL ADDRESS: _____

SIGN INFORMATION

DESCRIBE EVENT: _____

SIGN SIZE: _____

SIGN MATERIAL: _____

SIGN MESSAGE: _____

SIGN LOCATION: _____

POSTING DATES: _____ TOTAL DAYS: _____

REGULATIONS & POLICIES

Please read the following summary of Subsection 15.56.110.C of the Sign Ordinance and Planning Division policies regarding Special Event Signs. Place your initials on the line next to each statement if the regulation is clear and you agree to abide by it during the posting dates of your sign.

- _____ 1. Signs erected for special events may be a banner, balloon, pennant, or other temporary sign.
- _____ 2. Special may be displayed for a maximum of 60-days per calendar year.
- _____ 3. A separate application and a separate fee shall be paid for multiple signs.
- _____ 4. Having more than one sign does not increase the number of total days permitted for a sign.
- _____ 5. The fee is \$122.00 for each sign. Checks payable to City of Napa.

SIGNATURE: _____ DATE: _____

Planning Division Use Only	
Date Issued	_____
Planner	_____

Date Stamp