



Community Development

DEMOLITION PERMIT CHECKLIST

A permit is required for the demolition of a structure. Please include ALL of the following items with your permit application:

Review cycle will be 14 business days from date of application.

<p>1. A completed and signed <u>City of Napa Permit Application</u></p>	<p>Available at: City of Napa website (www.cityofnapa.org) or In person at the Building Division counter</p>
<p>2. Napa Sanitation District <u>Demolition Permit</u> (Submit a site plan to NapaSan)</p>	<p>Contact NSD at: development@napasan.com 1515 Soscol Ferry Rd (707) 258-6000 Note: for a septic tank, contact Napa County Environmental Health instead of Napa San (707)-253-4471</p>
<p>3. BAAQMD – (Bay Area Air Quality Mgt) <u>Acknowledgement Letter</u></p>	<p>Contact BAAQMD at: www.BAAQMD.gov or 415-749-4762</p>
<p>4. PG&E <u>Letter of Consent</u></p>	<p>Contact PG&E at: www.pge.com/building or 1-877-743-7782</p>
<p>5. <u>Site Plan</u> stamped and signed (seven sets).</p>	<p>Site plan must include the following:</p> <ul style="list-style-type: none"> • Property lines, easements, structures, all utility terminations • Square footage and use of structure to be demolished
<p>6. <u>Water Utility Preservation Form</u></p>	<p>Form is provided by City of Napa Water Division. Please include two copies.</p>
<p>7. <u>Materials Diversion WRRP (Waste Reduction and Recycling Plan)</u></p>	<p>Required if the project valuation exceeds \$100,000 or the demolition exceeds 5,000 sq ft</p>
<p><i>Note: Napa Valley Unified School District - the demolition project may qualify for square footage credits</i></p>	<p>Contact NVUSD at: 1616 Lincoln Ave. (707) 253-6281</p>

Community Services Bldg: 1600 First Street, Napa CA 94559 ☐ Mailing Address: P.O. Box 660, Napa CA 94559 ☐ (707) 257-9530 ☐
www.cityofnapa.org