



## Community Development

### DEMOLITION PERMIT CHECKLIST

A permit is required for the demolition of a structure. Please include ALL of the following items with your permit application:

Review cycle will be 14 business days from date of application.

1. A completed and signed <u>City of Napa Permit Application</u>	Available at: City of Napa website ( <a href="http://www.cityofnapa.org">www.cityofnapa.org</a> ) or In person at the Building Division counter
2. Napa Sanitation District <u>NSD Waste Management Plan</u>	Contact NSD at: 1515 Soscol Ferry Rd (707) 258-6000 <b>Note: for a septic tank, contact Napa County Environmental Health instead of Napa San (707)-253-4471</b>
3. BAAQMD – (Bay Area Air Quality Mgt) <u>Acknowledgement Letter</u>	Contact BAAQMD at: <a href="http://www.BAAQMD.gov">www.BAAQMD.gov</a> or 415-749-4762
4. PG&E <u>Letter of Consent</u>	Contact PG&E at: <a href="http://www.pge.com/building">www.pge.com/building</a> or 1-877-743-7782
5. <u>Site Plan</u> stamped and signed (seven sets).	Site plan must include the following: <ul style="list-style-type: none"> <li>• Property lines, easements, structures, all utility terminations</li> <li>• Square footage and use of structure to be demolished</li> </ul>
6. <u>Water Utility Preservation Form</u>	Form is provided by City of Napa Water Division. Please include two copies.
7. <u>Materials Diversion WRRP (Waste Reduction and Recycling Plan)</u>	Required if the project valuation exceeds \$100,000 or the demolition exceeds 5,000 sq ft
<i>Note: Napa Valley Unified School District - the demolition project may qualify for square footage credits</i>	Contact NVUSD at: 1616 Lincoln Ave. (707) 253-6281

