



# ADOPT A PARK OR TRAIL PROGRAM

Information and Application



## **ADOPT A PARK OR TRAIL**

Adopt A Park or Trail is a program developed by the Parks & Recreation Services Department to foster pride in Napa's Park and Trails system while at the same time assisting the city in maintaining our parks and trails at a high standard. This program encourages residents, community organizations and businesses to become directly involved in improving parks and trails and prominently recognizes them for their efforts.

### **GOAL**

The goal of the program is to have selected parks and trails in Napa "adopted" by as wide a range of community organizations or individuals as possible.

### **PROGRAM**

Through participation in Adopt A Park or Trail, community organizations and individuals can now get that "good feeling" about themselves by taking an active role in improving Napa's park and trails system for the benefit of the entire community. Adopting a park or trail can take many forms including: establishing a presence and being on the look out for vandalism and maintenance problems and then reporting these to the City; providing maintenance assistance in the form of general park or trail clean-up, picking up litter, cleaning up stream beds, painting, planting and weeding, etc; providing direct monetary assistance for park or trail enhancements.

### **ELIGIBILITY**

The entire community is eligible to participate, including community groups, service clubs, fraternal organizations, schools, local neighborhood groups, faith based organizations, private clubs, youth groups, local businesses and individuals.

## **RECOGNITION**

The City will erect a sign in the park or trail adopted bearing the name of the adopting group or individual. In addition, the City will send out news releases announcing the adoption of the park or trail and will keep the public informed of the adopting groups' activities in the park. All participants will also be recognized with a Certificate of Appreciation at a Parks & Recreation Commission Meeting .

### **NAPA PARK AND TRAIL AREAS ELIGIBLE FOR ADOPTION**

All City parks, trails, and landscape areas are eligible for adoption. Staff encourages adoption of sites that are not already adopted or need attention.

### **APPLICATION PROCESS**

Groups or individuals wishing to adopt a park or trail will submit an application to the Parks & Recreation Services Department. The park or trail must be adopted for a minimum of one year, which can be extended by mutual consent between the City and the group. A written agreement will be formulated between the City and the adopting group to clearly delineate the responsibilities and commitments of each. Groups are asked to keep a written record detailing their activities in the park or trail. If an activity in a particular park or trail has already been adopted, the group or individual wishing to adopt that park or trail will be given a second or third choice.

# ADOPT A PARK OR TRAIL APPLICATION

**Return to: City of Napa Parks & Recreation Services Department  
1850 Soscol Ave., Suite 201, Napa, CA 94559**

## Organization or Individual Information

Name or Organization	
Type of Organization/Total Membership	
Contact Person	
Street Address	
City, ST, Zip Code	
Telephone Number	
E-Mail Address	
If Individual Applicant, Are you Over 18 Years of Age	
If Organization Applicant, Number of Participants Under 18 Years	
Briefly Describe Your Intended Contribution	

## Park or Trail Information

Name of Park or Trail to be Adopted		
Second Choice, Third Choice		
Adoption Period Requested (1 year minimum)	From:	To:

## Availability and Contribution

Please Indicate the Hours You Are Available for Volunteer Assignments?	
<input type="checkbox"/> Daily	<input type="checkbox"/> Weekly
<input type="checkbox"/> Monthly	<input type="checkbox"/> Other (Please Specify):
Please Check the Following Activities You Intend to Contribute:	
<input type="checkbox"/> Litter/Debris Removal	<input type="checkbox"/> Tree and Shrub Planting <input type="checkbox"/> Other (Please List):
<input type="checkbox"/> Weeding	<input type="checkbox"/> Flower Planting
<input type="checkbox"/> Playground Maintenance	<input type="checkbox"/> Debris Removal

### FOR OFFICE USE ONLY:

**Applicant Meeting Date:** \_\_\_\_\_ **Area Approved for Adoption:** \_\_\_\_\_

**Reviewed By:** \_\_\_\_\_ **Supervisor Assigned:** \_\_\_\_\_

AGREEMENT:

The above named organization or individual as Participant(s) in the City of Napa's Adopt A Park or Trail Program agrees to the following conditions:

1. Participant(s) hereby ASSUME ALL RISK of any and all personal injury, property damage, and wrongful death which results or arises in any manner from participant(s)' participation in said work. Participant(s) also WAIVES, DISCHARGES, RELEASES, RELINQUISHES, AND COVENANTS NOT TO SUE the City of Napa and/or its employees for and on any and all claims, demands, rights, and causes of action arising from or in any way related to any and all personal injury, wrongful death, and property damage which occurs to participant(s), or any other person, arising out of or in any manner related to participant(s)' participation in said work, irrespective of whether such claims, demands, rights, and causes of action result from any negligence, act or omission by the City of Napa or its employees in connection with the manner, direction, location, operation, facilitation of, or provision of support and/or supplies for such work.
2. Participant(s) hereby agree to comply with all applicable City, State and Federal laws including all park and facility rules and regulations.
3. Only work specifically agreed to shall be performed without prior authorization of the Parks & Recreation Services Department.
4. Participant(s) shall perform all work utilizing safe work practices in order to protect themselves, the public, adjacent property owners, City employees and other volunteers.
5. The participant(s) acknowledge that all personnel involved in the Adopt A Park or Trail Program are volunteers directed by the participant(s) and that the participant(s) accept full responsibility for any injuries or damages sustained by or caused by such personnel. The participant(s) acknowledge that they or their volunteers are in no way considered to be employees of the City of Napa. Participant(s) and the City of Napa acknowledge and agree that participant(s) have received no compensation of any kind from the City of Napa.

ADDITIONAL RESPONSIBILITY:

- To perform the work specified in a safe and satisfactory manner.
- To provide adult supervision at the work site when volunteers or workers are 18 years of age or younger.
- To obtain required supplies and materials as may be needed from the City during regular business hours only.
- Will place all trash bags used during collection of litter at a common site as designated by the Parks & Recreation Services Department.
- All unused materials and supplies furnished by the City shall be returned to the City. All hand tools and equipment will be furnished by the participant(s).
- Report any problems with parks or trails to the Parks & Recreation Services Department.

The City reserves the right to terminate this agreement when, at the sole judgment of the Parks & Recreation Services Department Director, it is found that the participant(s) have not met the terms and conditions of this agreement.

This Agreement shall remain in force from \_\_\_\_\_, 20\_\_ until \_\_\_\_\_, 20\_\_.

Participating individual or organization \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (Days) \_\_\_\_\_ (Evenings) \_\_\_\_\_

Signature of Individual or Organization Designee \_\_\_\_\_ Date \_\_\_\_\_

Print Name and Title \_\_\_\_\_

City of Napa Approval:

\_\_\_\_\_  
Parks, Trees & Facilities Manager

\_\_\_\_\_  
Date